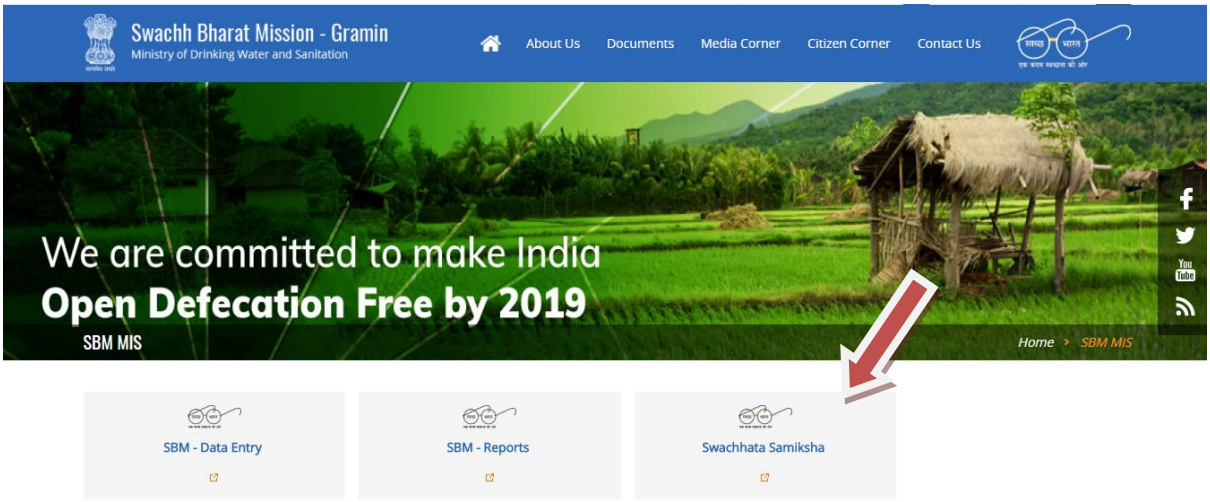
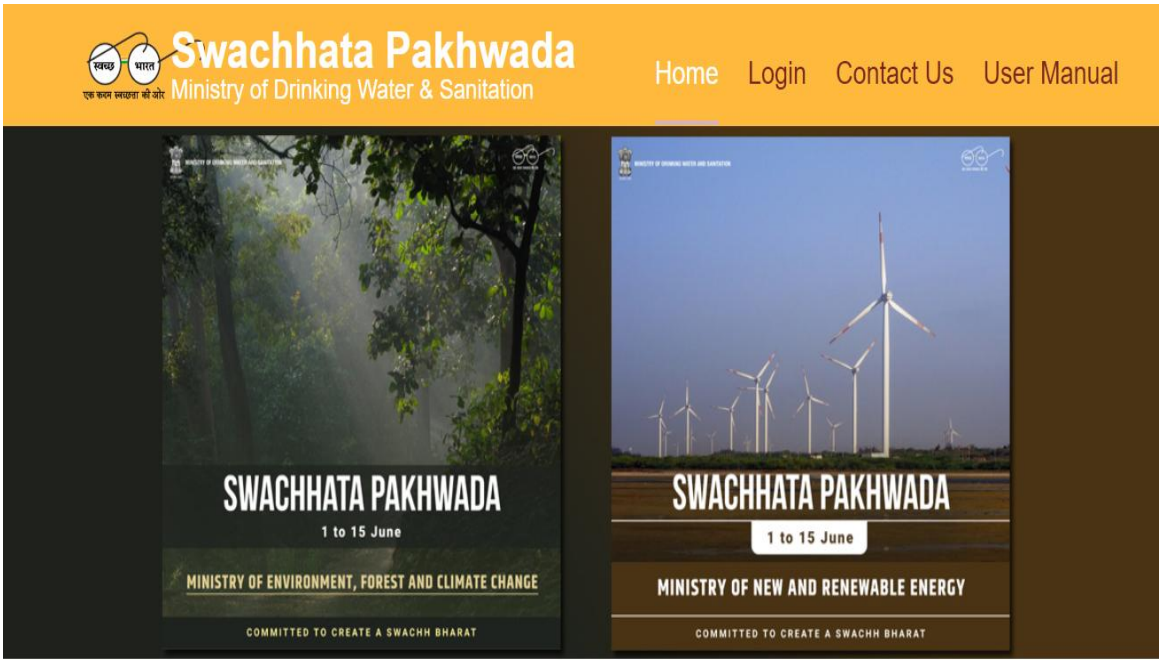
User Manual

- **To access the application user has to go to url : http://swachhbharatmission.gov.in/SBMCMS/sbm-mis.htm**
- **Click on Swachhta Samiksha icon on the right below corner of the screen.**

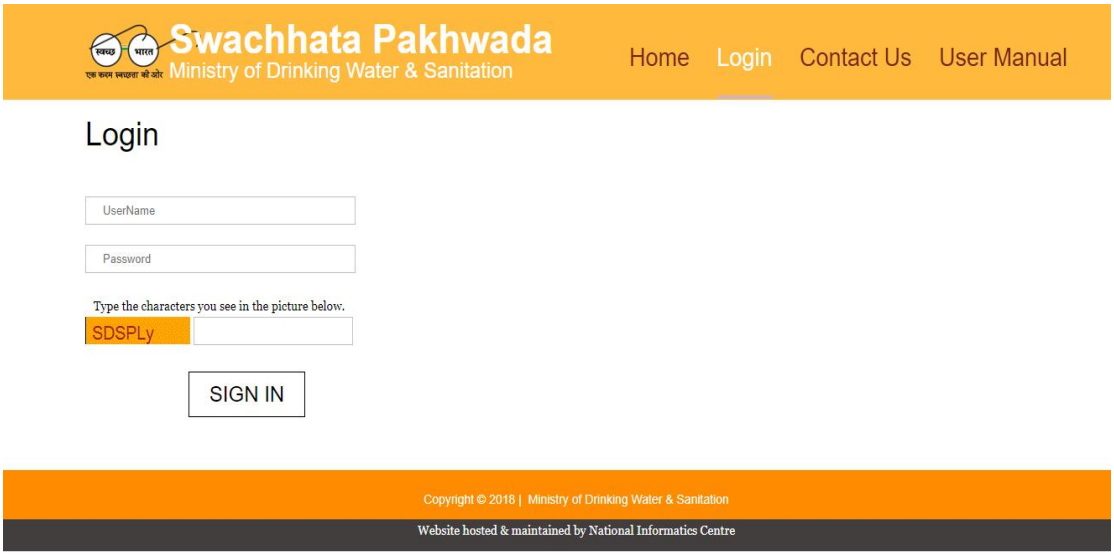


- **Swachhta Samiksha main page will be open.**

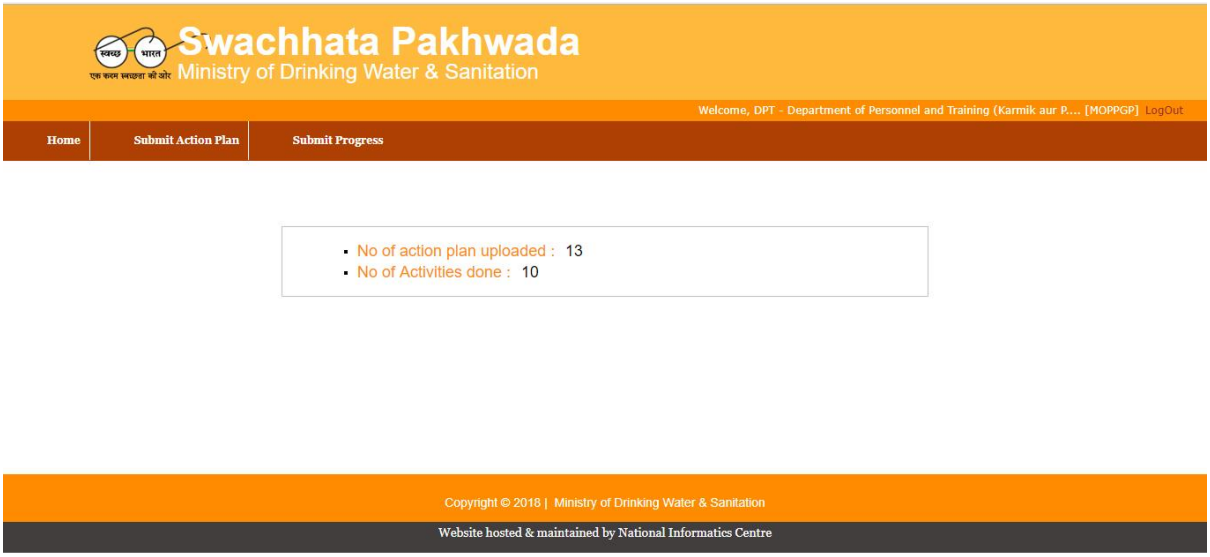


- **Click on login option available at right upper corner of the screen.**

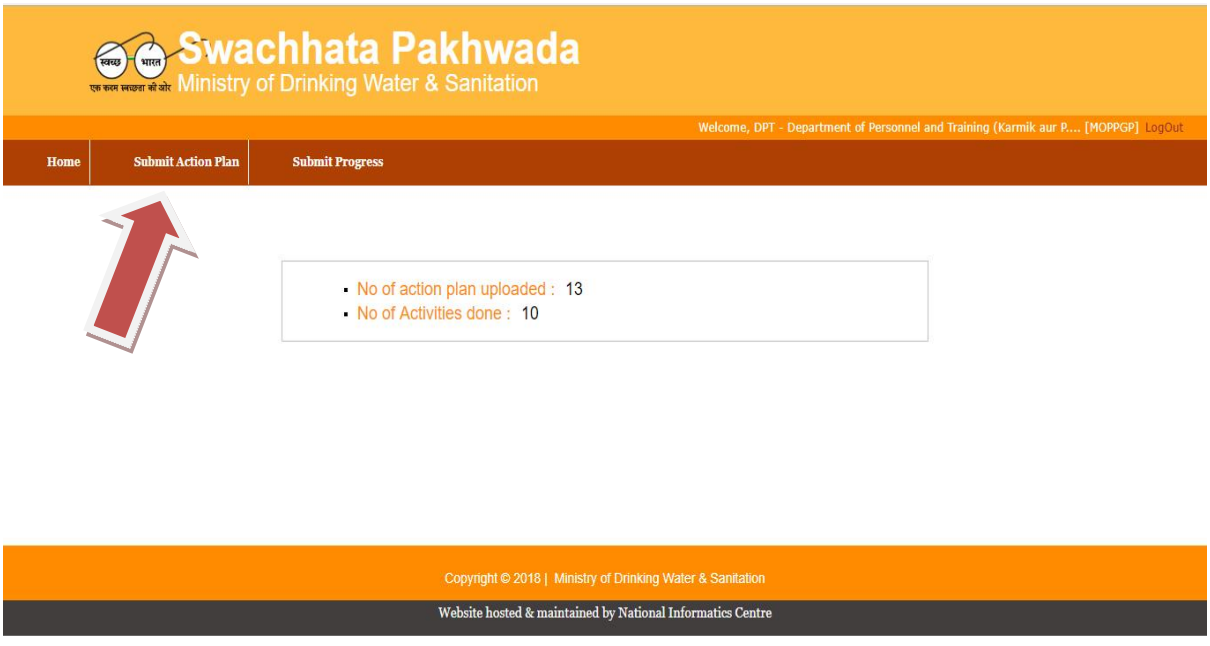
- **Login page will be open. Please enter your login credentials and click on Sign In button.**



- **After login main home page will be open. It will display the number of Action Plan and Activity submitted by you.**



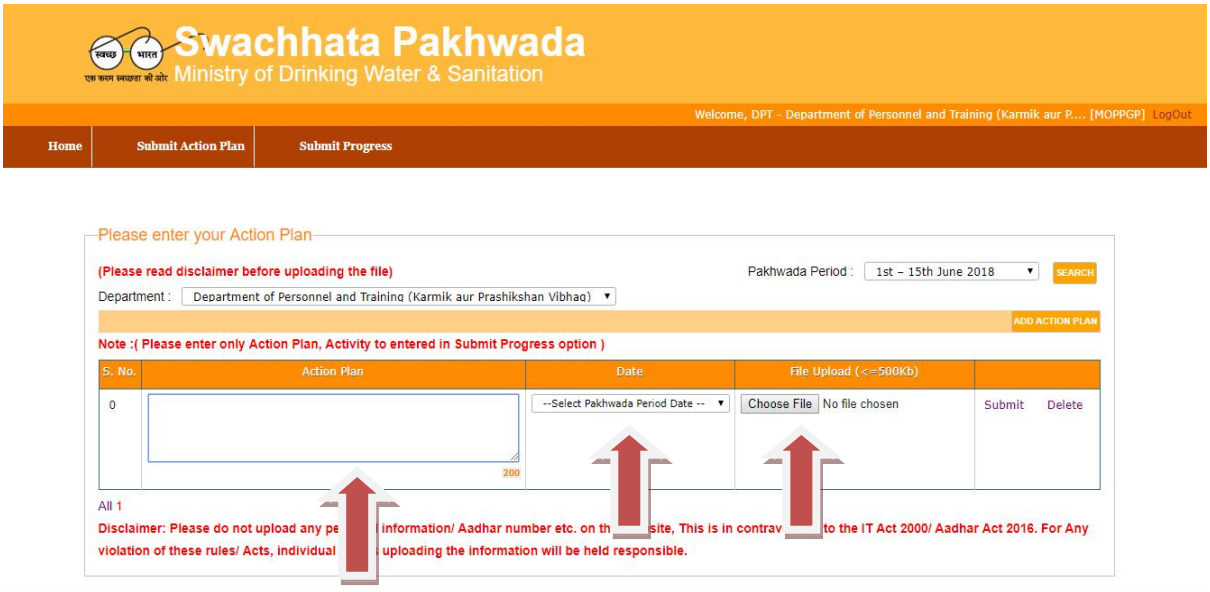
- **Click on Submit Action Plan to submit your action plan.**



- **Select your department and click on Add New Action Plan button to enter new action plan. If you have entered any action plan earlier and want to update then click on edit button against that action plan .**

A) Add New Action Plan

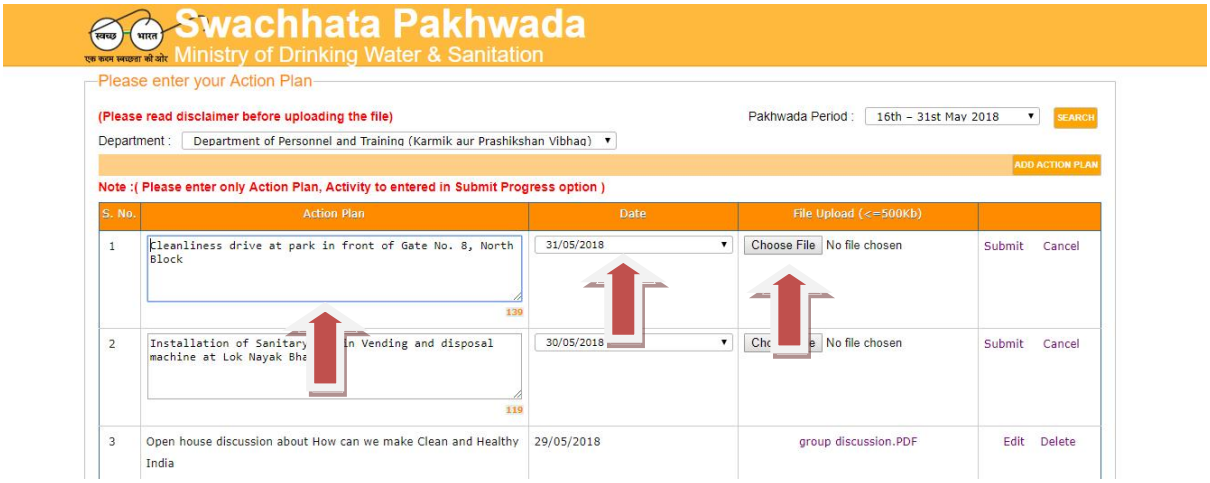
Enter details of your action plan. Select pakhwada period dates and upload documents of action plan, then click on submit button. Your action plan will be submitted.



Disclaimer: Please do not upload any personal information/ Aadhar number etc. on this website; this is in contravention to the IT Act 2000/ Aadhar Act 2016. For Any violation of these rules/ Acts, individual who is uploading the information will be held responsible.

B) Edit/Update Action Paln

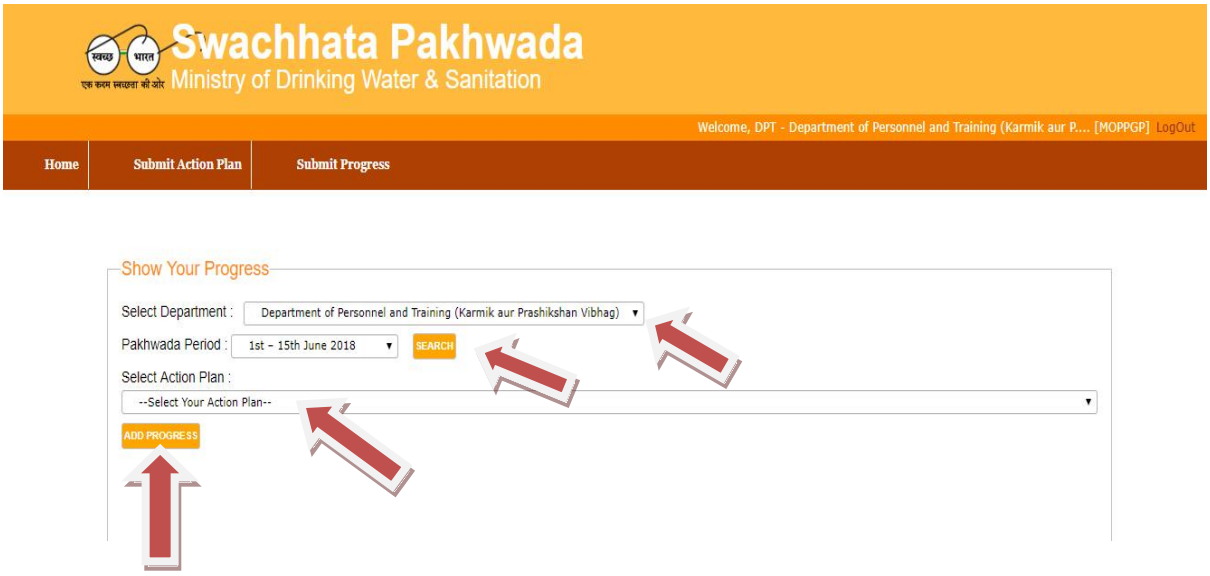
If you want to edit the information entered click on edit button next to your action plan.



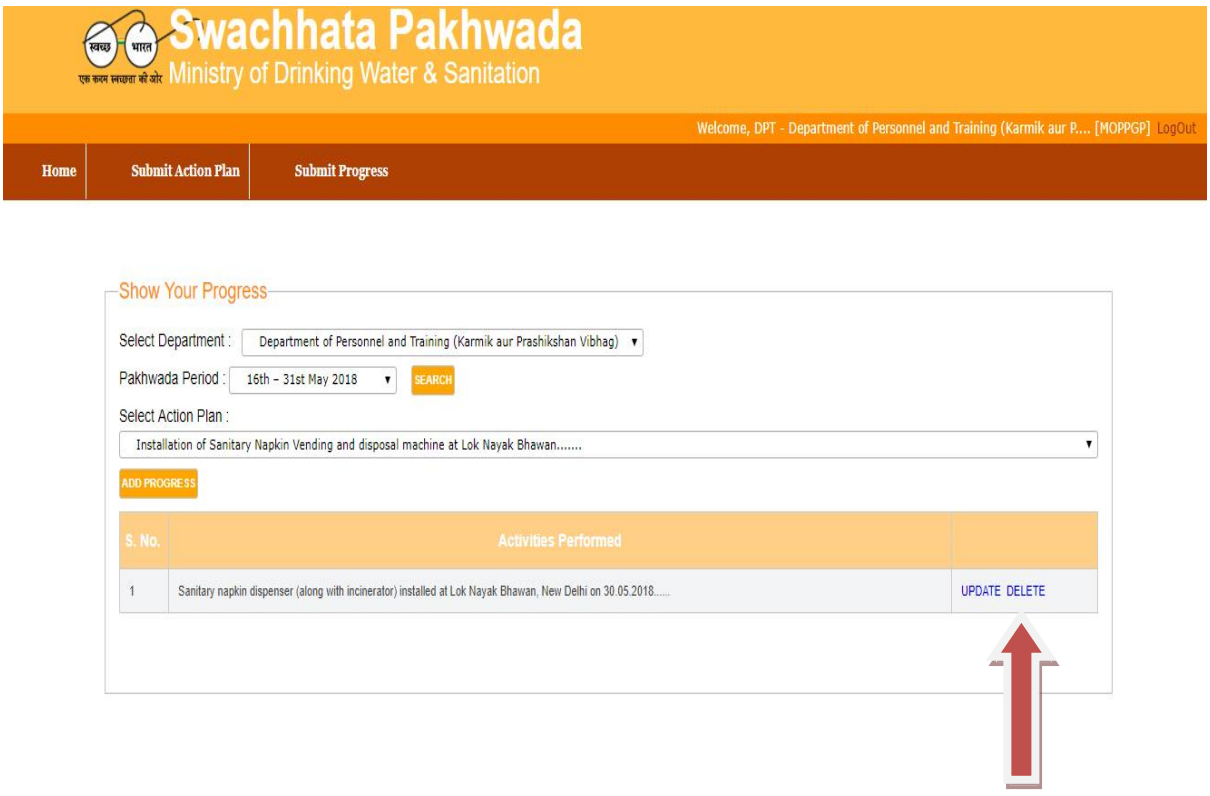
C) Delete Action Plan

- **To show your progress against action plan entered. Click on Submit Progress.**

- **Select department name, pakhwada period and action plan against which you want to submit the progress. Click on Add progress button.**

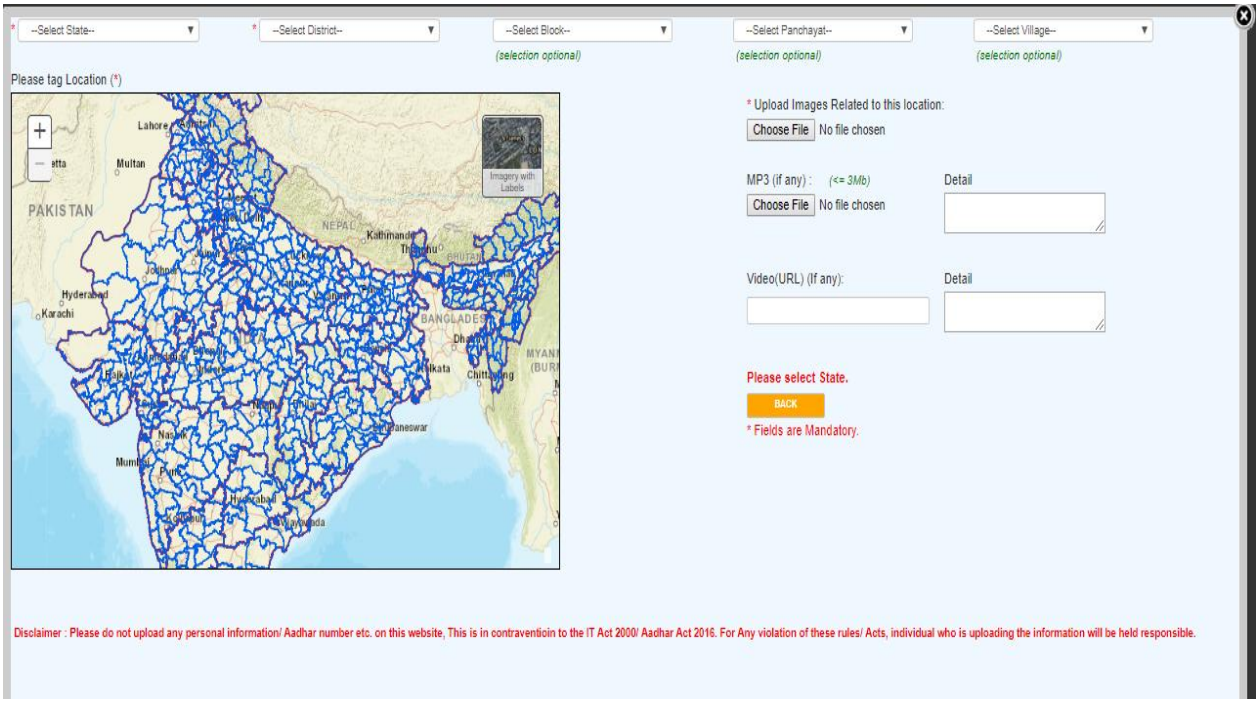
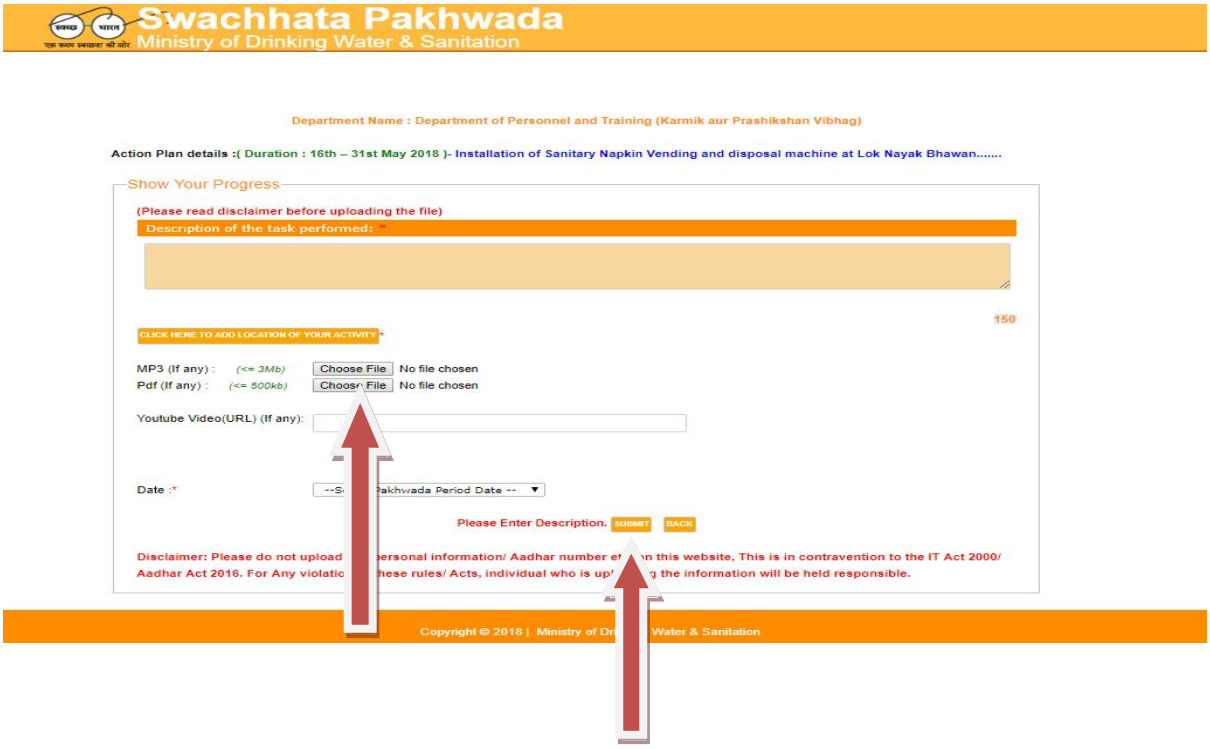


If you have entered any progress earlier and want to update/delete then click on update/delete button against that Activity.



- **Enter the description about Activity. Click on "Click Here To Add Location of Your Activity" button to add location, images, audio, video and pakhwada period dates of the activity.**

Select State (mandatory), District (mandatory) and Block, Panchayat, Village and Habitation (Optional). Upload Images, Audio and Videos(if any) with descri ption about each one. Click on Add button to add this location to your activity. You can enter multiple locations in one activity.



If any common Audio/Video is there for the whole activity it can also be uploaded. Click on Submit button after filling all the details.